

Greenwich Stow Creek Partnership Schools

Virtual Learning Plan

As part of the Safe Return Plan

September 2023

Greenwich Township BOE Approved: 6-14-2023

Stow Creek Township BOE Approved: 6-15-2023



Internet Access/Device Access

According to our last survey, 100% of families in our school district have internet access in their home. Should any family need assistance with internet access during virtual instruction, the district will assist any way possible, including providing the family with a Hot Spot.

All students in grades 4-8 are issued a school owned laptop. Chromebooks, Kindle Fire Tablets and laptops are available to students in PK-3rd grade that may not have a device at home to use during virtual instruction.

Parents should contact the office if they need assistance with internet access or if they require a device during virtual instruction.

Meals

The district will provide meals to students during periods of virtual instruction. Meals can be picked up from Stow Creek School on Mondays and Wednesdays. If there is a hardship and parents cannot make it to school to pick up meals, the district will make arrangements to have meals delivered. Global phone calls and emails will go out to parents detailing meals while on virtual instruction. Information on meals will also be posted to the district website.

Parents should contact the school the as soon as possible if they would like meals during virtual instruction so the district can prepare enough meals for everyone.

Virtual Learning Schedules

Every student participating in remote instruction will be responsible for logging in at scheduled times throughout the day to participate in direct instruction with the teacher. Students in grades PK-3 will utilize Zoom and Seesaw for virtual learning. Students in grades 4-8 will use Microsoft Teams for virtual learning.

1. Attendance and participation are mandatory.
 - a) Attendance and participation will affect grades
 - b) Attendance will be taken at the beginning of every class period.
 - a. Teams attendance reports will be utilized for students in grades 4-8.
 - c) Secretaries will call/email parents if their children are not online by 8am each day.
 - d) Teachers will call/email parents if their children are not submitting the required assignments.

2. Students will have the ability to participate in class discussions
 - a) The teacher will place the computer at the front of the classroom so students can hear and see the teacher and board.
 - b) The volume on the computer in the classroom will be turned up so the teacher can hear if a student has a question or answers a question
3. Students will have the ability to participate in small group discussions by placing students in breakout rooms, allowing all students learning remotely to have discussions amongst themselves.
4. If the building is closed, the staff member will share their screen with the class so the students are able to view the desired material.

Educational Program

1. The district's educational program will continue with minimal changes.
 - a. Students and staff will continue with high quality instruction, 5 days per week following the schedules listed below.
 - b. Students with Individualized Educational Plans and/or 504 Plans will be provided with instruction that meets their individual needs.
 1. If additional services are warranted the district will take the necessary steps to ensure that such services are incorporated into the student's plan of instruction.
 - a) Teachers will provide modified work, extra time for assignments and additional BSI support when necessary.
 2. Case managers will be in communication with families and teachers to ensure the needs of the children are being met. Case managers have the ability to communicate via phone conversations, Teams meetings, Google meetings and Zoom meetings.
 3. Case managers and therapists will create a log in Excel to track parent communication.
 4. All IEP meetings should be conducted in coordination and collaboration with Salem County Special Services School District and should use their preferred communication platform.
 - a) All I&RS and CST forms are digital and can be completed and submitted remotely. I&RS meetings will be held virtually through Teams.

- c. Staff will incorporate social emotional learning activities into schedules as needed to assist in maintaining a positive climate and culture in school
- d. All learning will be synchronous.
- e. Students at the Morris Goodwin School and Stow Creek School have the opportunity to participate in both Gifted and Talented programs and Basic Skills Intervention programs. On pages 6 & 7 (our daily schedules) there are specific times designated for small group instruction, G&T and BSI.
- f. Submission of student work
 - 1. Grades PK-3 will use SeeSaw and Email with the help of parents
 - 2. Grades 4-8 will submit work through Microsoft Teams
 - 3. At all grade levels, online platforms will be used to collect data on student performance such as IXL, Sumdog, HMH, Reading Horizons, etc.

Physical and Mental Health Supports

- 1. School nurses, counselors and administrators will continue to offer Health, Mental Health and outside Counseling and Community resources to families
- 2. Any family in need of resources is strongly encouraged to call the school to speak with the school administrator, counselor or nurse
- 3. The district will distribute health and wellness information as it becomes available to the district
 - a. The district will send global phone message, post information on the district website and send information home with students

Social Emotional Learning

- 1. The district will focus on creating a safe, comfortable environment during virtual instruction
- 2. Teachers and counselor will facilitate conversations surrounding the school closure, experiences and school reopening
- 3. Virtual professional development will be planned to support staff members
- 4. Staff members will be provided with examples of Focused Attention Practices and Brain Intervals that can be used to support social emotional learning.
- 5. Staff members will be encouraged to act as mentors to a few students
 - a. Check in with them on a regular basis

Extra-Curricular Programming

- 1. Any extra-curricular club that can meet virtually will continue

2. Any extra-curricular activity that requires students be in person (sports) will be paused

Facilities

During a school closure, school maintenance personnel will report to perform building checks daily. Maintenance and custodial personnel will check buildings to make sure everything is in working order including HVAC/Boiler, electrical and plumbing. The buildings will also be checked to make sure there are no urgent issues that need to be addressed quickly. A logbook will be kept in each building listing the date/time the building inspection was performed. All facilities concerns should be reported to the CEFM immediately so that repairs can be performed as quickly as possible. Cleaning/sanitizing will be done in collaboration with the County DOH.

Transportation

Transportation of students during a school closure will not take place. If out of district students continue to have school while our district is closed, transportation will be provided and discussed with the CCDOH. Our school buses and drivers will transport meals to families on an as needed basis.

Essential Personnel

CSA/Principal – Brandon Cobb

Supervisor – Alex Palmentieri

Secretaries – Tracie Horn, Dottie Cruzan

Nurses – Ali Ryman, Lisa Melchiorre

CEFM – David McDowell

Custodial/Maintenance – James Jackson, Kim Bierman

Business Administrator – Kim Fleetwood

Counselor – Trudi Girone

Cafeteria Staff – Suzanne Glaspey, Sodexo Personnel

Teaching Staff – Heather Pettit, Bridget VanderVeer, Bobbi Elwell, Tim Van Meter, Aidan Quinn, Amber Duncalfe, Courtney West, Jo Ann Bradley, Melanie Norbury, Loraine Serabian, Jamie Vitagliano, Abby Pettit, Caitlan Willis, Maria Iaconelli, Charlotte Hunter, Kim Wible, Sam DiBella, Debbie Bond, Shea Collazo, LeeAnn Gehring

5th-8th Grade Virtual Learning Schedule

Pd	Time	5	6-A	6-B	7-A	7-B	8-A	8-B
1st	8:00-8:30	TECH** VanMeter	MUSIC ** Duncalfe		Art**	Quinn	SPANISH Elwell	SPANISH Elwell
2nd	8:30-9:00	Sci- Bond	Math	Math	LAL	LAL	PE	West
3rd	9:00-9:30	PE West			Vander Veer	Vander Veer	Sci-Elwell	Sci-Elwell
4th	9:30-10:00	RDG- Bond	G&T/Study Hall	G&T/Study Hall	PE	West	LAL	
5th	10:00- 10:30	LAL Bond	PE	West	Soc St Van Meter	Soc St Van Meter	Vander Veer	Algebra
6th	10:30- 11:00	Soc St-Bond	LAL	LAL	Math	Math	Soc St Van Meter	Soc St Van Meter
7th	11:00- 11:30	G&T/Study Hall	Vander Veer	Vander Veer			G&T/Study Hall	G&T/Study Hall
9th	11:30- 12:00	Math Bond	Sci-Elwell	Sci-Elwell	G&T/Study Hall	G&T/Study Hall	Pre Algebra	LAL
10th	12:00- 12:30	Math Bond	Soc St Van Meter	Soc St Van Meter	Sci-Elwell	Sci-Elwell		Vander Veer
8th-1	12:30- 12:50	Lunch	Lunch	Lunch	Lunch	Lunch	Lunch	Lunch
	12:50-1:15	ELA BSI	ELA BSI	ELA BSI	Math BSI	Math BSI	Science BSI	Science BSI
	1:15-1:35	Math BSI	Math BSI	Math BSI	ELA BSI	ELA BSI	SS BSI	SS BSI
	1:35-2:00	SS BSI	SS BSI	SS BSI	Science BSI	Science BSI	Math BSI	ELA BSI
	2:00-2:25	Social Studies BSI	Science BSI	Science BSI	Social Studies BSI	Social Studies BSI	ELA BSI	Math BSI

Preschool-4th Grade Virtual Learning Schedule

PD	TIME		MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	
1st	8:00-8:30		Math*	Math*	Math*	Math*	Math*	*PK & K Remote Learning Time
2nd	8:30-9:00		Math*	Math*	Math*	Math*	Math*	
3rd	9:00-9:30		Math BSI Gr.1-4 teachers & Anderson	Math BSI Gr.1-4 teachers & Anderson	Math BSI Gr.1-4 teachers & Anderson	Math BSI Gr.1-4 teachers & Anderson	World* Language K-4	* PK & K - Projects and Packets
4th	9:30-10:00	Gr. K	Music	Art	Tech. Enrichment	BSI - Sm. Group/1:1	BSI - Sm. Group/1:1	
		Gr. 1	BSI - Sm. Group/1:1	Music	Art	Tech. Enrichment	BSI - Sm. Group/1:1	
		Gr. 2	BSI - Sm. Group/1:1	BSI - Sm. Group/1:1	Music	Art	Tech. Enrichment	
		Gr. 3	Tech. Enrichment	BSI - Sm. Group/1:1	BSI - Sm. Group/1:1	Music	Art	
		Gr. 4	Art	Tech. Enrichment	BSI - Sm. Group/1:1	BSI - Sm. Group/1:1	Music	
5th	10:00-10:30		ELA	ELA	ELA	ELA	ELA	* PK & K - Remote, Projects and/or Packets (ELA, Math, Sci., SS, etc.
6th	10:30-11:00		ELA	ELA	ELA	ELA	ELA	* PK & K - Remote, Projects and/or Packets (ELA, Math, Sci., SS, etc.
7th	11:00-11:30		Lunch Teachers & Instructional Assistants*					
8th	11:30-12:00		Soc. St./Sci. 1-4 BSI Gr. PK & K w/ Sm. Gr. or 1:1	Soc. St./Sci. 1-4 BSI Gr. PK & K w/ Sm. Gr. or 1:1	Soc. St./Sci. 1-4 BSI Gr. PK & K w/ Sm. Gr. or 1:1	Soc. St./Sci. 1-4 BSI Gr. PK & K w/ Sm. Gr. or 1:1	Soc. St./Sci. 1-4 BSI Gr. PK & K w/ Sm. Gr. or 1:1	* PK & K - Remote, Projects and/or Packets (ELA, Math, Sci., SS, etc.
9th	12:00-12:30		PE/Health Gr. K-1 (Prep PK-1) BSI Gr. 2-4 w/ Sm. Gr. or 1:1	PE/Health Gr. K-1 (Prep PK-1) BSI Gr. 2-4 w/ Sm. Gr. or 1:1	PE/Health Gr. K-1 (Prep PK-1) BSI Gr. 2-4 w/ Sm. Gr. or 1:1	PE/Health Gr. K-1 (Prep PK-1) BSI Gr. 2-4 w/ Sm. Gr. or 1:1	PE/Health Gr. K-1 (Prep PK-1) BSI Gr. 2-4 w/ Sm. Gr. or 1:1	
	12:30-1:00		PE/Health Gr. 2-3 (Prep 2-3) BSI Gr. 1,3,4 w/ Sm. Gr. or 1:1	PE/Health Gr. 2-3 (Prep 2-3) BSI Gr. 1,3,4 w/ Sm. Gr. or 1:1	PE/Health Gr. 2-3 (Prep 2-3) BSI Gr. 1,3,4 w/ Sm. Gr. or 1:1	PE/Health Gr. 2-3 (Prep 2-3) BSI Gr. 1,3,4 w/ Sm. Gr. or 1:1	PE/Health Gr. 2-3 (Prep 2-3) BSI Gr. 1,3,4 w/ Sm. Gr. or 1:1	* PK & K - Remote, Projects and/or Packets (ELA, Math, Sci., SS, etc.
	1:00-1:30		PE/Health Gr. 4 (Prep 4) BSI Gr. PK-3 w/ Sm. Gr. or 1:1	PE/Health Gr. 4 (Prep 4) BSI Gr. PK-3 w/ Sm. Gr. or 1:1	PE/Health Gr. 4 (Prep 4) BSI Gr. PK-3 w/ Sm. Gr. or 1:1	PE/Health Gr. 4 (Prep 4) BSI Gr. PK-3 w/ Sm. Gr. or 1:1	PE/Health Gr. 4 (Prep 4) BSI Gr. PK-3 w/ Sm. Gr. or 1:1	* PK & K - Remote, Projects and/or Packets (ELA, Math, Sci., SS, etc.
	1:30-2:00		PK-4 & Special Area Emails/Parent Contact/ Etc.	PK-4 & Special Area Emails/Parent Contact/ Etc.	PK-4 & Special Area Emails/Parent Contact/ Etc.	PK-4 & Special Area Emails/Parent Contact/ Etc.	PK-4 & Special Area Emails/Parent Contact/ Etc.	* PK & K - Remote, Projects and/or Packets (ELA, Math, Sci., SS, etc.
	2:00-2:30		PK-4 & Special Area Emails/Parent Contact/ Etc.	PK-4 & Special Area Emails/Parent Contact/ Etc.	PK-4 & Special Area Emails/Parent Contact/ Etc.	PK-4 & Special Area Emails/Parent Contact/ Etc.	PK-4 & Special Area Emails/Parent Contact/ Etc.	